

GREAT SHELFORD PARISH COUNCIL

Minutes

Recreation Ground and Pavilion Committee meeting held in the Pavilion, Woollards Lane on Wednesday 9th December 2015

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1. Present: Councillors Malcolm Watson (Chair), Charlie Nightingale, Bridget Hodge, Ben Shelton, Mike Nettleton, Simon Talbot, Stephen Chittenden
Apologies Received: Councillor Barrie Ashurst
2. Councillor Stephen Chittenden declared an interest as a member of the Tennis Club Committee

No Members of the public were present
3. Minutes from the previous Recreation Ground meeting of 3rd August 2015 were confirmed as being an accurate record and were signed by the Chair.
4. No matters arising from the meeting of 3rd August were raised.
5. A report from the PSWG was presented by Councillor Simon Talbot.
The Letter of Understanding between PSWG and the Parish Council was awaited from the Clerk for joint review asap.
6. Councillor Stephen Chittenden gave an update on the status of the Riverbank Project as follows
 - a) Proposal submission required by April 2016
 - b) Matched funding was available
 - c) Cambridge Water considering £3 to £4k funding
 - d) Councillor Stephen Chittenden attending meeting in Cambridge following week to review application.
 - e) Councillor Stephen Chittenden requested assistance on the project from other councillors due to increase in activity
7. Clerk gave an update on progress with Cricket Ball catch netting as follows
 - a) Pavilion Architect concerned that current proposal would allow climbing onto the roof structure and has offered to sketch an alternative by early January.
 - b) Councillor Barrie Ashurst via e-mail also believes that permanent netting to the children's play area is more appropriate
 - c) Clerk suggested no progress made until alternative catch netting scheme is reviewed and the PSWG proposals are available. This was agreed.
8. Clerk gave an update on Pavilion rectifications and improvement as follows
 - a) Ominis rectification work completed but cheque still held awaiting heating system grille confirmation
 - b) Exterior corridor has received two additional treatment coats but a third is still required, clerk to arrange
 - c) Four additional cupboards now installed. Two football club and one cricket club have been supported by £600 contribution from respective clubs.
 - d) Village Hall shelving has been removed and fitted into the pavilion store room for Parish Council records use.
 - e) Coat hooks have been fitted in the meeting room
 - f) Chains on kitchen cupboards have been removed and cupboards fitted with cabinet locks

- g) Paving adjacent to the Skateboard ramp has been completed. Councillor Stephen Chittenden expressed thanks from the Tennis Club for this significant improvement in access to the Tennis Club.
 - h) A display screen donated by Councillor Mike Nettleton was in place for Parish Council use. Committee expressed thanks to Councillor Mike Nettleton
 - i) Access ramp improvements to rear of Pavilion entrance for the Bowls Club is scheduled for Jan / Feb 2016
9. VAT registration is completed and first VAT claim is due for December 2015. Clerk to progress with assistance from Rob Plumbly during January 2016.
10. Seasonal Teams Contracts
Revised contract for VAT compliance reviewed and agreed. Clerk to issue asap for club response
A 10% increase in Club fees for the next invoice season was proposed and reviewed
Proposed: Councillor Mike Nettleton
Seconded: Councillor Charlie Nightingale
Vote: Unanimous
Clerk to apply on next invoice round and adjust budgets accordingly
11. Clerk presented a review of Rec & Pavilion costs to year end and proposals for the 2016 /2017 budget. These were reviewed in detail and accepted for proposal to the F&GP budget review meeting.
12. Matters for future agenda consideration
a) Grange Field acquisition. Councillor Charlie Nightingale to pursue response
13. Public Excluded Discussion. Proposal to amend Village Mans working hours made by Clerk and unanimously accepted by Committee
14. Public Excluded Discussion. Review of Maintenance requirements for Recreation Ground and Pavilion. Currently no action to be taken
15. With all Agenda items covered the Chair closed the meeting at 2000hrs.

Signed

Date

Councillor Malcolm Watson
Chair Recreation Ground and Pavilion Committee
Great Shelford Parish Council

Note. All the above is the official minutes of the Parish Council Recreation Ground and Pavilion Committee meeting on 9th December 2015 that have been reviewed by Committee members attending with adoption awaited at the next Recreation Ground and Pavilion Committee meeting.