

DRAFT – AWAITING CONFIRMATION

GREAT SHELFORD PARISH COUNCIL

Minutes of Parish Council Meeting held in the Pavilion
Woollards Lane, Great Shelford at 7:30 pm on 19 November 2014.

Present: Cllrs Nightingale (Chairman, and as District Cllr), Hodge, Ashurst, Coggins, Fane, Milson, Nettleton, Poskitt, Shelton (also as District Cllr) and Smith. **Also present,** County Cllr Orgee, the Clerk and six members of the public. **Apologies** received from Cllr Chittenden (School Meeting), Harwood (Church Meeting), Rev Talbot (Church Meeting), Watson (Rugby Club AGM), Winter (holiday), and County Cllr Dr Kenney. There were no **Declarations of Interest**.

The Chairman suspended Standing Orders.

1. Public Session. Former Railway Tavern Site. Mark Hodgson of Savills, accompanied by colleagues, briefed those present. Since the Appeal which had permitted the development of 13 flats, the site had been acquired by Exemplar Living. A new planning application would be submitted for 8 houses and 4 affordable flats. Architect Rowan Haysom described the new design: similar footprint and elevations to the previous plan; a more prominent and rounded “landmark, focal-point” corner by the railway line; predominant character would be of three adjoining terraced buildings; one (closest to the railway line) of three floors, the others of two storeys with dormers; vehicle access through to parking in an undercroft extending beyond the rear of the buildings; parking for fifteen vehicles. Comments concerned minimal parking provision, closeness of frontage to Station Road, light reduction on neighbouring properties and possibility of funnelling effect of wind along front of the building.

Standing Orders were reinstated.

2. Mobile Warden Scheme: Jenny Morris outlined the parlous state of the Scheme’s finances: increased demands, fewer grants, costs increasing. A larger grant from The Feast had helped. More was needed. The Chairman **proposed** a Grant of £3,350. This was **agreed** unanimously.

3. Minutes of the 15 October were **confirmed** as accurate records and signed by the Chairman.

4. Progress on matters arising: Street Lighting. Concerns remained about columns on Birch Trees and Berisford Roads, and the column by the zebra crossing on Church Street, as well as how long it was taking to restore footpaths and pavements. The Clerk said he was in daily contact with the contractors on these issues. **Action:** Clerk.

4.1 Speed Limit Reductions: The Clerk said the 40 MPH signs had been removed on Hinton Way. A number of 30 MPH repeaters had been installed but the County Council Highways Department had said these were a mistake and would be removed as they were not legal. All 40 mph signs had been removed on Cambridge Road. The County Council would install, for a temporary period, speed limit reduction signs.

4.2 Welch’s Site S106 meeting with Stapleford: the Chairman said Stapleford did not wish to meet. Arbitration was needed. He would check for precedents. **Action:**

DRAFT – AWAITING CONFIRMATION

Chairman.

4.3 Roads and Pavements Survey: Cllr Shelton hoped to have conclusions for the next meeting. **Action:** Cllr Shelton.

5. Reports from Elected Representatives. County Cllr Orgee presented his report (copy attached). In respect of the Review of County Council electoral divisions the Council noted the importance of it and the desirability of the new Great Shelford Electoral Division including other villages of similar requirements and characteristics. **Action:** Parish Council to submit comments within the 19 January deadline.

5.1 District Cllr Shelton said he would be meeting Connecting Cambridgeshire the next day to discuss neighbourhoods that had not been connected for broadband. In respect of police matters, he had been reminded by the Chief Inspector that Shelford seemed particularly vulnerable at Christmas time to burglaries.

6. Reports from Standing Committees and Nominative Representatives.

Recreation: Cllr Smith thought that Borley Brothers had finished their work on the Play Area.

6.1 Cllr Smith said that S & L Builders could concrete the areas around the gates to the Play Area so that they would not flood at a cost of £545 plus VAT. **Agreed** that S & L should proceed and that the quote be put in writing and sent to the Clerk.

6.2 Painting of the Play Area equipment had been postponed until the spring.

6.3 **Agreed** that the two planting tubs which previously had stood either side of the Arch be re-sited in front of the Library. **Action:** Cllrs Harwood and Hodge.

6.4 It was noted that a new leaf blower had been purchased.

6.5 Cllr Smith had located in the external store cupboard of the Pavilion the switch for the single training light.

6.6 Two new wood-sided rubbish bins similar to those already in use on the Recreation Ground should be sourced. **Action:** Clerk.

7. Highways: Cllr Shelton said that he had set up a site meeting with County Council Highways to look at the road markings and signage at High Green.

7.1 In respect of prolonged parking by the new post vans at High Green over weekends and at other times, he said he would take this up. **Action** Cllr Shelton.

7.2 Cllr Coggins had been approached by residents in Ashen Green about inconsiderate parking by users of the Wednesday Mothers' and Toddlers' Group at the Free Church. **Action:** Cllr Shelton to speak to the PCSOs; Clerk to speak the Organiser.

8. Planning: Cllr Hodge said all recent applications had been straightforward except 31 Granta Terrace on which refusal was recommended because the tight layout did not allow sufficient space for cars to manoeuvre.

9. Allotments and Cemetery: Cllr Harwood's Report (attached) had circulated. Cllr Hodge said that the Village News would likely contribute only one bench since there were already a number of benches at the Cemetery.

10. Sports Pavilion: Tim Page (Architect/Project Manager) was not present. The Chairman wanted a progress report in respect of the timber cladding and other snagging issues. If necessary, he would call an Extraordinary Meeting for these to be

DRAFT – AWAITING CONFIRMATION

discussed. **Action:** Clerk to take this up with Tim Page.

11. Request from SSI for permission to hold a 2-evening trial in December of a football cage/net in the Car Park. **Agreed**, but not on Friday 12 December when there would be a large event in the Memorial Hall. **Action:** Clerk to inform SSI.

12. Charges for operation of fish and chip trailer: it was noted that Mr Bahadirgil was applying for the necessary permits from SCDC. A fee of £10 per evening, which was in line with precedents, should be charged if the trial proceeds, was **agreed**. **Action:** Clerk to inform Mr Bahadirgil.

13. Neighbourhood Plan: Cllrs Hodge and Fane said that the recent Public Meeting had gone well. About a dozen enthusiastic villagers attended. Alison Talkington and David Roberts (both SCDC) gave helpful presentations and advice. The main advantage of a Neighbourhood Plan was that the Village would receive 25% of any Community Infrastructure Funds (CIL) instead of 15%. The Parish Council would lead the process, but there must be community involvement and wide consultation. Issues needed to be identified. Before a Plan could be finalised, a public referendum, with a more than 50% “yes” vote, was required. Funding up to £7,000 was available. A further tranche would be released in April. There was considerable enthusiasm for updating and expanding the existing Village Design Statement. Little Shelford and Stapleford, along with Great Shelford, could be regarded as one neighbourhood. The Council **agreed** that there should be a further meeting in mid-January.

14. Finance. Cheques (9) as presented by the Clerk amounting to £5,402.91 were approved and signed, and receipts of £1,162.00 noted.

14.1 It was noted with approval that the Internal Auditor would undertake a half-yearly review of the Accounts and related matters on 25 November.

15. Correspondence. SCDC had written advising the Parish Council of the estimated tax base for 2015-16. This was accepted.

15.1 HMRC had advised that the VAT exemption certificate issued by the Parish Council in respect of the construction of the pavilion was irregular, but they were prepared to overlook this.

16. Matters for Future Consideration: It was **agreed**, as suggested by Cllr Chittenden, that Rob Mungovan, SCDC Ecology Officer, be invited to the January meeting to make a presentation on the Riverbank.

There being no other business, the Chairman closed the meeting at 9.40 pm.

Signed: