

D R A F T AWAITING APPROVAL

GREAT SHELFORD PARISH COUNCIL

Minutes of Parish Council Meeting held in the Pavilion
Woollards Lane, Great Shelford at 7:30 pm on 18 June 2014.

Present: Cllrs Nightingale (Chairman, and as District Cllr), Hodge (Vice Chairman), Chittenden, Coggins, Harwood, Nettleton, Poskitt, Shelton (also as District Cllr), Smith, Rev Talbott, Watson and Winter. Also present, County Cllr Dr Kenney, the Clerk and two members of the public. **Apologies** received from Cllr Milson and County Cllr Orgee. No declarations of interest.

Public Session: two members of the public were interested in smartening the phone box at High Green. Would the Parish Council provide the paint? **Agreed** that the Highways Committee would consider this, and the state of all the phone boxes, at its next meeting.

1. Minutes of the meeting of 28 May were **confirmed** as accurate records and signed by the Chairman. On **progress on matters arising**, Cllr Smith criticised the procedure for electing the Chairman, which he thought undemocratic as it took place when several Councillors were away, and there was no provision for absentee voting. The Clerk said it was a legal requirement for the election to be the first item of business at the Annual Council Meeting. This had to occur within 14 days of the 22 May Elections. The Clerk noted that Parish Councillors could vote only if present. Cllr Hodge said that Mr Knowles had been approached, but was not interested in joining the Pavilion Committee.

2. Reports of Elected and Nominative Representatives:

(i) County Council: County Cllr Dr Kenney presented her and County Cllr Orgee's Report (attached). This was **accepted**.

(ii) Hinton Way/Cambridge Road Speed Limit Reductions. Police Objections: County Cllr Orgee had asked (in his absence) that the Council be informed that, under previous arrangements, the County Council Cabinet member for transport issues could have convened a meeting at short notice and made a final decision on the speed limit proposals. Since May, the issue now had to go to the Highways and Community Infrastructure (HCI) Committee which will meet in September. He and County Cllr Dr Kenney had informed the lead official that they supported the proposals. The agenda papers for the HCI Committee would be on the County Council's website a week before the meeting and should include our support for the changes. The Parish Council might need to respond, so the issue should be an item for the 17 September Parish Council. As local members, Dr Kenney and he would attend the meeting and speak in support. Cllrs Shelton and Winter said this issue had come up at the recent Police Liaison Meeting. The Police said it would be helpful to have evidence of any speeding. Cllrs Shelton and Winter said the Speed Watch process might help but would take too long to be established. There might also be implications for members of the public operating it. Reports using the Police on-line system would probably be a better option.

(iii) District Council: Cllr Shelton said that savings of more than £1m were still required and would be achieved by more use of shared services involving neighbouring councils (e.g. planning, HR, refuse collection, re-cycling etc).

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(iv) Cllr Nightingale said he had attended a meeting that had approved a further 600 homes at Trumpington Meadows and 1600 at Darwin Farm near Huntingdon Road.

3. Reports of Standing Committees.

(i) Recreation: Pavilion: Cllr Smith said he had just returned from holiday. He noted that at the April Parish Annual Meeting the Chairman had referred to three to four years work by the Parish Council to achieve the new pavilion. He should have said seven years.

Formal Opening: He thought postponement was a backwards step. Cllr Watson explained the reasons. It was **agreed** that the Clerk should instruct the Architect to issue a formal letter to the Main Contractor to have all the work, including cladding, completed by 31 August.

Plastic matting in front of the pavilion steps: he questioned why this had been done and did not think any grass would grow under it.

Paving stones should be laid from the tarmac path across the front of the pavilion. Old pavers were available and could be used. Cllr Nightingale said he would ask Jason Rayner to do this.

Pictures were being fixed randomly on the walls of the pavilion. Cllr Hodge said that notice boards were intended for these. She was expecting proposals for these.

Cleaning: he asked where matter stood regarding cleaning arrangements. Cllr Hodge said that a proposal had been received from Karen Cares. She would be meeting her shortly to finalise an arrangement.

Children's Play Area Inspection Report: no progress had been made. He was meeting a representative from Borley Brothers about engineering work on the main play items. Re-painting of these would be done once the maintenance/adjustment work had been completed.

Skateboard Ramp: major work was required but would be expensive. Cllr Shelton would investigate the possibility of the Youth Initiative obtaining funds. Meanwhile, basic maintenance was required.

Stones needed to be cleared by the contractor. It was **agreed** that a work Party of Councillors would do as much of this as possible on Sunday 22 June.

Football Pitches were in good condition this year through lack of use because of the pavilion construction and did not need seeding.

Yew Trees between Pavilion and Bowling Green: several had died. Cllr Nightingale would speak to Scotsdales who had donated and planted these.

Laurel Hedge alongside Implement Shed: needs cutting. Cllr Nightingale would ask Jason Rayner to quote.

The Chairman asked Cllr Smith in future to convene a Recreation Committee to consider outstanding issues and present, in advance, recommendations rather than a list of issues.

(ii) Highways: Cllr Shelton was awaiting word from the County Council on improvements which were planned. White lining at the junction of Hinton Way and Chaston Road had been agreed. It was necessary for him to find out who at the County Council was dealing with it and to whom the Parish Council cheque for £150 in respect of the costs should go to. The Clerk was **instructed** to write to the property owner at Tunwells Lane/Woollards Lane to ask that branches and foliage obscuring the traffic lights be cut back. Cllr Shelton said he would convene a Highways Committee in July.

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(iii) **Cemetery:** Cllr Harwood said the grass cutting had improved but was still less than acceptable. She would put a further note in the Village News.

(iv) **Planning:** Cllr Hodge briefed on the Committee Meeting which had immediately preceded the Council Meeting.

(v) **Police Liaison and Sustainable Shelford:** Cllr Winter presented his report (attached). This was **accepted**.

4. Community Infrastructure (CIL) Consultation: Cllr Hodge said that the Council had commented on this. The deadline for any additional suggestions, e.g. footpaths, was 7 July.

5. Co-option of New Members: two applications for two vacancies were received from Barrie Ashurst and Feter Fane. Having considered the details submitted with their applications, they were **co-opted unanimously**.

6. Roads and Paths Survey: Cllr Nightingale presented his proposal that each Councillor should survey a number of roads allocated to them and note on the forms provided potholes, overhanging trees/shrubs etc, dangerous pavements etc. These forms to be returned to the Clerk, be considered by the Highways Committee and forwarded to the County Council. Deadline 22 July. **Agreed**.

7. Accounts as presented by the Clerk (10 payments total of £6,928.18 and one receipt of £140) were **noted** including a Council Rates demand of £2,879.16 for the new pavilion. Cllr Smith asked the Clerk to investigate why the Parish Council was paying Rates on the Cemetery as he understood cemeteries were exempt.

8. Cheque Signatories: **agreed** that additional signatories were not required at this time.

9. Internal Auditor fy 2014-15: **resolved** that Hugh Holland be invited.

10. Village Man Sickness Insurance: **agreed** that Cllr Watson and the Clerk should resolve this.

11. Correspondence: noted.

12. Matters for Future Consideration: Cllr Harwood asked that the provision of safe crossing refuges on Woollards Lane be included.

There being no other business, the Chairman closed the meeting at 9.28 pm.

Signed:

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