

Great Shelford Parish Council

Minutes of Parish Council Meeting held in the Memorial Hall
Woollards Lane, Great Shelford on 14 April 2014.

Present: Cllrs Nightingale (Chairman and as District Cllr), Hodge (Vice Chairman), Amis, Coggins, Harwood, Seekings, Shelton (also as District Cllr), Smith, Revd Talbott, Watson and Winter. Also present, County Cllr Orgee, the Clerk and one member of the public.

1. Apologies received from County Cllr Dr Kenney and Cllr Milson.

2. Minutes: The Minutes of the Meetings of 19 and 26 March were **confirmed** as true records and signed by the Chairman.

3. Declarations of Interest: None.

4. Matters Arising from Previous Minutes.

- Pilatus Classes on Rec (19 March Meeting): The Recreation Ground Sub-Committee had set a fee of £10 per session, subject to review.
- New Pavilion Groundworks (26 March Meeting): The Chairman was not imposing the Penalty Charges. Work had commenced and would be completed the next day.
- Cllr Smith said the immediate area on entering the Rec from the car park should be finished with tarmac with a wooden collar along the grass edges. The Architect was finding out if this would be done as part of the contract. If not, Cllr Smith thought it should cost only an additional £200 to £300. Cllr Shelton said the Highways Sub-Committee Budget should be able to cover this if necessary.

5. Reports from Nominated and Elected Representatives.

- **County Council:** Cllr Orgee outlined the main provisions of the new City Deal for areas experiencing considerable growth. Between 2015 and 2019 the Greater Cambridge area, comprising the City and most of South Cambridgeshire, would receive £100m. If growth targets (i.e. new affordable homes) were met, there was the prospect of a further £200m from 2019 to 2023, and a further £200m thereafter. This was new money from Central Government. It would be granted and be a much simpler process than the present complicated arrangements. As a substantial transport infrastructure deficit was forecast, it would not solve all problems. But it was a very positive initiative. The County would work closely with the City and South Cambridgeshire. Targets would be agreed with Central Government. Windfall sites, that is sites not allocated for housing or employment in the Local Plan, came up over time. For example, the car showroom/garage site on Cambridge Road and Barrington Quarry. He had no knowledge of what would happen on these sites, but it was possible they could come forward for housing. Parish Councils would be asked to identify other possibilities. He also noted that The Green Belt might be reviewed in about 2019.

In respect of Highways and the proposals to reduce speed limits on Hinton Way and Cambridge Road, he said he had investigated why the very significant delays had occurred and what was now to happen. The delays at the County Council were not

due to papers going astray. There had been a fundamental misunderstanding of the position between the Parish and County Councils: the County Council had been awaiting confirmation that the Parish Council would pay for the changes; the Parish Council believed it had provided that commitment. Meanwhile, nothing had happened. He had secured commitment at a senior level that implementation would now go ahead as rapidly as possible. Highways would be calling the Clerk in the morning. Costs were likely to be around £700 for the Order, plus other charges relating to the signage. These should not be excessive considering the limited work required and as no new signs were needed. It was **agreed** that the Clerk should proceed on the basis that reasonable costs should be no more than around £1,500. It was **agreed** that road and parking markings throughout the Village needed re-painting.

Cllr Orgee did not know of any plans to re-surface local roads prior to the Tour de France; the Race Director had driven the route so we could expect to hear if anything was likely. It was noted that road surfaces were very poor on sections of Tunwell's Lane

- **District Council:** District Cllr Shelton said that Mike Cooper (Highways Officer) was needed to look at a number of issues. In respect of the forthcoming Festival of Wheels, arrangements were well advanced: the organisers hoped to use the new pavilion; in addition to vehicles, there would be a bouncy castle, go-karts etc. However, he was short of display motorbikes and would welcome suggestions and contacts.

He said that a Community Infrastructure Levy (CIL) was replacing Section 106 payments. This would mean less money coming to Parish Councils from developers: 15% of the Levy, or 25% if a Neighbourhood Plan existed.

Cllr Smith said that whilst gas work was underway on the Kings Cross/Cambridge railway bridge the footpath was blocked. The temporary signage was poorly situated; the situation was very dangerous for pedestrians and those who relied on disability buggies. Cllr Shelton **agreed** to contact National Grid about this.

District Cllr Nightingale said he was organising a commemoration at the War Monument on the evening of Sunday 3 August to mark the centenary of the outbreak of WWI. He had the support of both churches and the British Legion. Relatives might light candles. There could be some musicians. The Plough would lay on a Reception after the event. Cllr Harwood noted that we should remember not just those that died, but also that more than 50% of Village men of military age served. The initiative was welcomed by the Council.

6. Reports from Standing Committees:

- Cllr Nightingale noted that the **Community Association** was meeting next week. The **Twinning Committee** was hosting their French equivalents over the Tour de France weekend, 5-7 July. In addition to the local event on the Memorial Green on 7 July as the Race passed through the Village, there would be a visit to the Fitzwilliam and a Ceilidh at the Rugby Club on the Saturday to which the Council was invited.
- **Planning:** Cllr Hodge said that the Planning Committee had met immediately prior to this meeting. There were few new applications around at present. She noted that the Regulation 123 infrastructure list required input from us. This was related to

the CIL.

- **Recreation Ground:** Cllr Smith said he was not happy with the groundwork alongside the new pavilion. He thought there was insufficient earth by the walls of the building. The Chairman said the Architect should ensure work had been properly undertaken as per the contract.

Cllr Smith reported minor damage to the skateboard ramp. He hoped Simon Sparrow would be able to repair it.

Cllr Smith said that the Football Foundation and others were pressing for a date for the opening of the new pavilion. It was agreed that this should be set provisionally for Sunday 22 June. The Chairman would coordinate arrangements; Cllr Hodge said she would arrange refreshments. Cllr Smith said he would approach Mr Dean about performing the Opening Ceremony with Mrs Burbidge.

A request had been received to install a net under the basketball hoop. The Clerk **agreed** to investigate this.

In respect of H&S requirements, Cllr Smith said that the oil drums had been removed from the Rec shed. He said that Mr Fegan was using the tractor and blower the previous Saturday morning. This was a H&S risk and contrary to Mr Fegan's work plan. The Clerk **agreed** to speak to Mr Fegan.

- **Cemetery and Allotments:** In respect of Chancel Repair Liability, Cllr Harwood said that an application to remove CRL from the cemetery land had been lodged with the Land Registry, who had judged that the application had merit. Unfortunately, the PCC had lodged an objection to the application. Should the parish council choose to go forward with the application, a formal timetable would be set in place which could lead to a tribunal and costs. It was **agreed** that the next step was for Cllr Harwood to arrange a meeting (accompanied by the Chairman) with Jesus College Bursar to seek further supporting documentation.

She had **agreed** that the Brownies could do a supervised litter pick at the cemetery and had provided advice about this.

She was minded to **agree** a request for a greenhouse at Stonehill allotments so long as the size was not excessive and the owners agreed to remove any solid base on vacating the site.

- **Highways:** Cllr Shelton said it had previously been agreed that lines should be marked at the entry to Chaston Road at a cost of £150. This was about to happen.

7. New Pavilion Groundwork: Already covered.

8. New Pavilion Cleaning and Charges: Cllr Watson circulated draft conditions of hire, booking form and information sheet. He requested comments.

South Cambridgeshire Environmental Health had still to inspect the kitchen.

It was **agreed** to accept the quote of £685 for fire extinguishers.

Cllr Watson said that a monitor was required to enable the CCTV to be effective.

This was not in the contract. Quoted supply, installation and commissioning was £543. It would be less if we provided the monitor. The Chairman said he could provide one.

9. Bowling Green Security: It was **agreed** that Cllr Seekings should obtain a quote for chain link fencing for the two lengths either end of the pavilion. It was noted that

the large metal fencing panels and supports surrounding the groundwork in front of the pavilion would be removed and replaced by plastic net fencing. Some of this was already in place.

10. The Arch: Would be re-sited, as already agreed.

11. Tour de France: The Chairman said there was little new to report. The School would close for the day. The Twinning Association was very involved as would be Lloyds Bank.

12. Finance: Resolved that 9 accounts totalling £5,715.10, as presented by the Clerk, be approved for payment.

13. Bank Changes: It was **resolved** that the Clerk be authorised to take forward changes to the Bank Mandate in respect of adding him as a signatory, changing the Clerk's address, deleting his predecessor and removing outgoing Councillors.

14. Correspondence Received.

- 2nd Annual Shelford Fun Run 14 September: This was welcomed; it had been a good event last year. The Clerk would liaise with the organisers and contact the footballers to ensure there was no clash.
- County Council prohibition of waiting around Babraham Road P&R: The Clerk would write to say that this was thought to be misguided and a waste of money.
- Implementation from mid-May of £1 fee at P&Rs was noted.
- Cambridgeshire Care Network request for £500 in support of weekly Friendship Club at St Mary's: **Resolved** that grant of £150 be made.

15. Any Other Business

- Lime trees on verge of Cambridge Road towards the cemetery had vigorous epicormic growths. **Agreed** that the Clerk should ask Mike Cooper at Highways to cut these back.
- Clerk to ensure that when verges are cut, the daffodils on Cambridge Road are saved.
- A significant tree with a TPO, which had a nesting box, alongside the bicycle track to the left of Granhams Road, had been felled. Cllr Hodge to investigate.
- Retirements: The Chairman noted that this would be the last meeting attended by Cllrs Amis and Seekings. He thanked them their considerable service of 40 and 30 years respectively, and said how sad the Council was to be losing them.

The meeting closed at 8.50 pm.

Chairman: