

GREAT SHELFORD PARISH COUNCIL

Minutes of Annual Parish Council Meeting held in the Memorial Hall
Woollards Lane, Great Shelford on Thursday 23rd May 2013

Present: Councillors Mr Nightingale, Mrs Amis, Mrs Bennee, Mr Coggins, Mrs Harwood, Mr Knowles, Mrs Milson, Mr Shelton, Mr Watson and Mr Winter

Also in attendance County Councillor Dr Kenney, District Councillors Mr Nightingale and Mr Shelton together with 2 members of the public.

Apologies were received from Councillor Mrs Hodge, Mr Johnson, Mrs Hinsby, Mr Seekings, Mr Smith and Mr Whiteman-Downes.

ELECTION OF CHAIRMAN

On the proposal of, Cllr Shelton seconded by Cllr: Coggins, it was **resolved** that Cllr: Mr Nightingale be appointed Chairman of the Council for 2013/2014.

APPOINTMENT OF VICE-CHAIRMAN

Cllr: Mrs Hodge was appointed Vice-chairman of the Council for 2013/2014.

As a member of the public Mrs Smith asked why the traffic lights were outside the school and commented on how their presence improves the traffic flow. She then listed a number of items including random fly posting and dog fouling throughout the village and several highway matters.

Cllr: Shelton said many of the footways in the village are in need of attention and the highways committee had already decided to look at them all during the summer months. A list will then be compiled of those in need of repair and sent to the county council highways department.

Talking about the number of burglaries the PCSO said everyone should be security minded making sure to lock windows and doors on leaving the house and to report anything suspicious, however small. He said the youth club is running smoothly and talked generally about happenings in the village.

There being no further items the meeting reconvened.

1. MINUTES

Minutes of the meeting held on 23rd April were **confirmed** as a true record and signed by the Chairman.

2. MATTERS ARISING FROM MINUTES OF ANNUAL PARISH MEETING

The minutes of the annual parish meeting were received by the council; there were no matters arising.

3. ELECTION OF STANDING COMMITTEES

Resolves that Councillors be elected to serve on Standing Committees for 2013/2014 as follows:

Recreation Ground	Cllrs: Mrs Amis, Mrs Hinsby, Mrs Hodge, Mr Johnson, Mr Knowles, Mr Smith, Mr Watson & Mr Winter
Highways	Cllrs: Mrs Amis, Mrs Bennee, Mr Coggins, Mrs Hinsby, Mr Seekings, Mr Shelton, Mr Watson & Mr Winter
Cemetery/Allotments	Cllrs: Mrs Harwood, Mr Johnson, Mr Knowles & Mrs Milson
Planning	Cllrs: Mrs Bennee, Mr Coggins, Mrs Harwood, Mrs Hodge, Mr Seekings Mr Shelton & Mr Smith
Clay Pit	Cllrs: Mrs Hodge, Mr Smith & Mr Knowles
Finance and General Purposes	Cllrs: Mrs Harwood, Mrs Hodge, Mr Knowles, Mr Shelton, Mr Smith & Mr Watson

4. **NOMINATIVE REPRESENTATIVES**

Resolved (I) that the following Councillors be appointed as the Council's representative of the organisations stated for the following year:

Community Association	Mr Smith
Twining Association	Mr Nightingale

(II) that Councillor Mr Shelton be appointed as Police Liaison Officer.

(III) that Councillor Mr Winter is appointed as Environmental Officer.

5. **NOMINATIVE & ELECTED REPRESENTATIVES**

County Council

Cllr Orgee said there was little to report as having no overall control following the recent election there has been no executive authority to make decisions.

District Council

Cllr: Nightingale reported that the proposed football stadium development had been cancelled. Referring to Hilltrees he produced aerial views of the site showing a large number of vehicles, including a caravan and several roadways that have been installed. Various people have written letters of complaint which he hopes will put pressure on the authorities.

Cllr: Shelton said he is chairman of the new outside scrutiny committee.

Police Liaison

Cllr: Shelton talked about the increase in local burglaries and said he understood two people were in custody.

6. **REPORTS OF STANDING COMMITTEES**

Highways.

Cllr: Shelton said several outstaying highways items are still ongoing including parking bays opposite the post office.

Planning

Cllr: Mrs Bennee went through her report. In response to a question regarding security gates that have been installed at the top of Buristead Road the Chairman confirmed that the gates come under 'lawful development'.

7. **CEMETERY LAND**

Cllr: Harwood talked about the unilateral notice received from the Land Registry affecting the land at the cemetery is in respect of a liability to repair The Chancel of the Parish Church of Great Shelford. The land was purchased by the Parish Council in 1929 from Jesus College. Members of the parish council had met with Duncan Ward to discuss how the council should proceed and she and the Chairman had talked with members of the Church Council. Following some discussion it was agreed that the Parish Council has a duty to deal with this and the first option would be to arrange a meeting with Jesus College.

8. **CAMBIRDGE ROAD**

Cllr: Shelton said this is a time consuming exercise. Following the initial request to reduce the speed limit on Cambridge Road a further request was received regarding Hinton Way. A full consultation has been undertaken, in both cases gaining overwhelming support. The impression had been that as a result of the localism bill a change in legislation would make it possible to post a public notice regarding the proposed changes on the website. Unfortunately this is not the case and as in the past it must be done via the newspaper. Obviously this will slow the process taking longer than envisaged.

Cllr: Knowles proposed, seconded by Cllr: Bennee that the full council should fully support this request – **agreed 9 – 1.** Confirmation of the parish council's support will be sent to Transport and Environment.

9. SKATEBOARD RAMP

Cllr: Shelton said it was agreed some time ago that members of the youth initiative could paint the skateboard ramp and the parish council agreed to contribute £100 towards the project; but would need to see the design before the work commenced. They are still interested in doing the work but have also asked if it would be possible to have a new ramp.

10. FEAST INSURANCE

On a proposal from Cllr: Nightingale, seconded by Cllr: Mrs Amis it was **agreed** that as in previous years the Parish Council would pay the Feast insurance of approximately £500.

11. FINANCE

- a) Accounts – It was **resolved** that 12 accounts totalling £14,928.79, as presented by the Clerk be approved for payment.
- b) Plans are underway to open a separate bank account for the income and expenditure of the new pavilion; with a three months overdraft facility should the occasion arise.
- c) Audit - The Annual Return for the year ending 31st March 2013 was presented to the meeting. After careful consideration of the annual governance statement (section 2) and the statement of accounts (section 1) the statements were signed by the chairman.

The meeting closed at 9.00pm

Chairman.....