

GREAT SHELFORD PARISH COUNCIL

Minutes of Annual Parish Council Meeting held in the Memorial Hall
Woollards Lane, Great Shelford on Wednesday 16th May 2012

Present: Councillors Mrs Bennee, Mrs Amis, Mr Coggins, Mrs Hodge, Mr Johnson, Mr Knowles, Mr Nightingale, Mr Smith and Mr Wilkinson.

Also in attendance County Councillor Dr Kenney, District Councillors Mr Nightingale and Mr Whiteman-Downes.

Apologies were received from Councillor Mrs Harwood, Mrs Hinsby, Mr Seekings and Mr Shelton.

ELECTION OF CHAIRMAN

On the proposal of Cllr: Hodge, seconded by Cllr: Amis, it was **resolved** that Cllr: Mr Nightingale be appointed as Chairman of the Council for 2012/2013.

APPOINTMENT OF VICE-CHAIRMAN

Cllr: Mrs Hodge was appointed Vice-chairman of the Council for 2012/2013.

No members of the public were present.

1. MINUTES

Minutes of the meeting held on 11th April were **confirmed** as a true record and signed by the Chairman.

2. MATTER ARISING FROM MINUTES

- a) *Waiting Restrictions High Green* (minute 2a) Still no progress regarding the parking bays opposite the post office.
- b) *Clay Pit* (minute 2b) St John's College are not prepared to lease the small piece of land adjacent to the clay pit.

3. MATTERS ARISING FROM MINUTES OF ANNUAL PARISH MEETING

The minutes of the annual parish meeting were received by the council. The council considered the advice offered by David Martin in his inspiring talk on how Little Shelford had completed a Parish Plan. To establish whether local residents are prepared to help with a parish plan for Great Shelford it was proposed that a letter should be sent to as many local organisations as possible asking for their advice and possible involvement.

4. ELECTION OF STANDING COMMITTEES

Resolves that Councillors be elected to serve on Standing Committees for 2011/2012 as follows:

Recreation Ground	Cllrs: Mrs Amis, Mrs Hodge, Mr Johnson, Mr Knowles, Mr Seekings, Mr Shelton, Mr Smith & Mr Wilkinson
Highways	Cllrs: Mrs Amis, Mrs Bennee, Mr Coggins, Mrs Hinsby, Mr Shelton & Mr Wilkinson
Cemetery/Allotments	Cllrs: Mrs Harwood, Mr Johnson & Mr Knowles
Planning	Cllrs: Mrs Bennee, Mr Coggins, Mrs Harwood, Mrs Hodge, Mr Seekings Mr Shelton & Mr Smith
Clay Pit	Cllrs: Mrs Hodge, Mr Smith, Mr Knowles & Mr Wilkinson
Finance and General Purposes	Cllrs: Mrs Amis, Mrs Harwood, Mrs Hodge, Mr Knowles & Mr Smith.

5. NOMINATIVE REPRESENTATIVES

Resolved (I) that the following Councillors be appointed as the Council's representative of the organisations stated for the following year:

Community Association	Mr Smith
Twining Association	Mr Nightingale

(II) that Councillor Mr Shelton be appointed as Police Liaison Officer.

(III) that Councillor Mrs Harwood is appointed as Environmental Officer.

6. NOMINATIVE & ELECTED REPRESENTATIVES

County Council

Talking about the major campaign to help secure super fast broadband for Cambridgeshire Cllr: Kenney said the County Council is taking an active role, adding millions of pounds to that already invested by the Government. She urged residents and businesses to support the project by visiting the website and registering their need for super fast broadband.

District Council

Cllr: Nightingale said he is concerned that nothing has happened at Hilltrees despite the eviction order and has written to the Chief Executive asking why.

7. REPORTS OF STANDING COMMITTEES

Recreation Ground

Cllr: Smith said dog fouling is still a problem. Following some discussion it was suggested that the council should consider banning dogs from the recreation ground.

A member of the Environmental Agency has inspected the river bank and confirmed that although there is erosion immediate repairs are not necessary; however funding should be set aside for the future.

Arrangements are in hand for a college grounds man to inspect the football pitches to see whether they need treating.

This year Shelford Football Club celebrates its centenary; to mark the occasion Cambridge United, who is also celebrating its centenary will join them for a friendly match on Friday evening 20th July.

Cllr: Knowles confirmed that grants of £150,000 have been awarded by the Football Foundation towards the new pavilion, a big step closer to the final figure. Talking about the outstanding applications he said Wren is looking for a stronger community commitment. In the event of a shortfall loan facilities will be considered.

Cllr: Wilkinson went through the plans for the Jubilee Celebrations on the recreation ground, explaining how and when events would take place.

Highways.

Cllr: Nightingale said work has started on the alteration at Granhams Road junction.

The fence on either side of the railway bridge is leaning rather badly in at least two places; from past experience it has been difficult to establish who is responsible for which section. Cllr: Kenny said she will try to clarify which side is County Council.

Planning

Cllr: Mrs Hodge went through her report.

8. EMERGENCY PLAN

Cllr: Whiteman-Downs handed out draft copies of an emergency plan for Great Shelford; he hoped everyone would look through the literature to see whether they had any of the required skills to offer. At this stage the main aim is to find local skills and resources. He said he is happy to be at the start in helping to bring it together.

9. CAR PARK LEASE

The lease has at last been signed. To help alleviate parking problems a lease has been offered on a small area of land. Further investigations were proposed.

10. PLAY AREA RAILINGS

On a proposal by Cllr: Knowles, seconded by Cllr: Bennee it was **resolved** that the quotation from Zaun of £6,971 to install play area railings should be accepted. Several items of play equipment will need to be moved.

11. FINANCE

- a) Accounts – It was **resolved** that 18 accounts totalling £8273.83, as presented by the Clerk be approved for payment.
- b) Audit - The Annual Return for the year ending 31st March 2012 was presented to the meeting. After careful consideration of the annual governance statement (section 2) and the statement of accounts (section 1) the statements were signed by the chairman.

12. ANY OTHER BUSINESS

- a) Cllr: Bennee said Welch’s has kindly offered a crane, free of charge, to lift the new arch into position at the entrance to the recreation ground.
- b) Cllr: Wilkinson said he has been asked to make people aware of the danger from dead trees.

The meeting closed at 9.40pm

Chairman.....