

GREAT SHELFORD PARISH COUNCIL

Minutes of Annual Parish Council Meeting held in the Memorial Hall
Woollards Lane, Great Shelford on Wednesday 18th May 2011

Present: Councillors Mrs Bennee, Mrs Amis, Mr Coggins, Mr Hinsby, Mrs Hinsby, Mrs Hodge, Mr Johnson, Mr Nightingale, Mr Seekings, Mr Smith and Mrs Wilson.

Also in attendance District Councillors, Jamie Dipple, Mr Nightingale and Mr Shelton.

Apologies were received from Councillor Rev Canon Goater, Mrs Harwood, Mr Knowles, and Mr Wilkinson.

ELECTION OF CHAIRMAN

On the proposal of Cllr: Mrs Hodge, seconded by Cllr: Mr Seekings, it was **resolved** that Cllr: Mrs Bennee be appointed as Chairman of the Council for 2011/2012.

APPOINTMENT OF VICE-CHAIRMAN

Cllr: Mrs Hodge was appointed Vice-chairman of the Council for 2011/2012.

No members of the public were present.

1. MINUTES

Minutes of the meeting held on 13th April were **confirmed** as a true record and signed by the Chairman.

2. MATTER ARISING FROM MINUTES

- a) *Art Project* (minute 2a) Cllr: Mrs Hinsby said everything is back where it started; no artist and no new ideas. A meeting with all interested parties has been arranged for 7th June, after which she will step back from the project. The Chairman confirmed that the Arts Development Manager is in fact responsible for writing the brief and finding an artist.
- b) *Car Park Lease* (minute 2b) Cllr: Nightingale said he had met with Cllrs: Hodge and Knowles to inspect the car park, apart from the central drainage gutters everything is in a reasonable state of repair. The lease is now in a position to be presented to the District Council for approval.
In response to a question from the Chairman it was confirmed that the lease shows which parts of the boundary fence the parish council is responsible for.
- c) *Cemetery Sign* (minute 2) No progress to date.
- d) *Granhams Road* (minute 5) No further information. Cllr: Whiteman-Downes suggested that perhaps the 30mph should in fact start from the Addenbrookes Access Road. The Chairman said the parish council has been trying to reduce the speed restriction on Cambridge Road for many years.

3. MATTERS ARISING FROM MINUTES OF ANNUAL PARISH MEETING

The minutes of the annual parish meeting were received by the council. In response to the two motions submitted for consideration it was proposed that committees would be formed to investigate the future of the library and the formulation of a Parish Plan. The Parish Council will ask to be kept up to date on any progress.

4. ELECTION OF STANDING COMMITTEES

Resolves that Councillors be elected to serve on Standing Committees for 2011/2012 as follows:

Recreation Ground Cllrs: Mrs Amis, Mr Hinsby, Mrs Hinsby, Mrs Hodge, Mr Johnson,
Mr Knowles, Mr Seekings & Mr Smith

Highways Cllrs: Mrs Amis, Mr Coggins, Mrs Harwood, Mrs Hinsby,
Mr Nightingale, Mr Wilkinson & Mrs Wilson

Cemetery & Allotments Cllrs: Mrs Harwood, Mr Hinsby,

Mr Johnson, Mr Knowles, Mr Wilkinson & Mrs Wilson

Planning Cllrs: Mr Coggins, Mrs Harwood, Mrs Hodge,
Mr Nightingale, Mr Seekings, Mr Smith

Clay Pit Cllrs: Mr Hinsby, Mrs Hodge,
Mr Smith, Mr Wilkinson

Finance and Cllrs: Mrs Amis, Mrs Harwood, Mrs Hodge,
General Purposes Mr Knowles, Mr Nightingale, Mr Smith,

5. NOMINATIVE REPRESENTATIVES

Resolved (I) that the following Councillors be appointed as the Council's representative of the organisations stated for the following year:

Community Association	Mr Smith
Twinning Association	Mr Nightingale

(II) that Councillor Mr Seekings be appointed as Police Liaison Officer.

(III) that Councillor Mrs Harwood is appointed as Environmental Officer.

6. NOMINATIVE & ELECTED REPRESENTATIVES

District Council

Cllr: David Whiteman-Downes, the newly elected candidate introduced himself and said he has been nominated to serve on the Climate Change and the Scrutiny committees.

Cllr: Nightingale said that next week he will be standing down as Chairman of the Council.

During his time in office he has attended over 270 events and raised £6,000 for his two charities.

Talking about the Tesco application he said he has lodged a complaint concerning slides shown at the meeting. A new application is awaited on the design of the shop front. The Chairman said the parish council would like to see a more sympathetic design.

The Railway Tavern application was refused. It is hoped that next time the developer will arrange for the design to be looked at publicly before submitting an application.

Police Liaison

Cllr: Seekings said the PCSO has been in touch with the youth initiative following an incident with the horses on the field adjoining the recreation ground. He advised people to be aware that rogue traders are in the village.

Sustainable Shelford

The District Council Parish Energy Partnership is promoting the production of a parish energy leaflet and the group is currently looking at what needs to be done.

7. REPORTS OF STANDING COMMITTEES

Recreation Ground

Cllr: Smith said dog fouling is still a problem on the recreation ground. It was suggested that perhaps all dogs should be kept on a lead. Re-seeding the area in front of the pavilion has not discouraged young people from using it for goal practice; balls are again being kicked against the pavilion wall. The PCSO and members of the Bowls Club have asked them to stop, to no avail.

The football club has asked for the goal areas to be re-seeded. Cllr: Johnson said he has this in hand, although time may be a problem as the football club is looking to start playing friendly matches at the beginning of July. He also thinks that in general the pitches need minimal attention this year.

2012 is the Football Clubs Centenary Year and the club hopes to mark the occasion with one or two events.

The pavilion planning application has at last been submitted to the District Council.

Highways

Cllr: Nightingale said he thought the quality of road work repairs at the new development is excellent.

Cemetery & Allotments

Sustainable Shelford is holding an Open Vegetable Gardens on 12th June, four Stonehill Road allotment holders are also joining in.

Planning

Cllr: Mrs Hodge went through her report.

8. FEAST INSURANCE

On a proposal from Cllr: Mrs Hinsby seconded by Cllr: Mrs Amis it was **agreed** that as in previous years the Parish Council would pay the Feast insurance of approximately £500.

9. MEMORIAL JERRY BROWN

Cllr: Nightingale said Jerry Brown's family has asked for permission to install a seat in his memory. An appropriate spot would be the green area at the corner of Mingle Lane, close to where he was born and his shop.

10. FINANCE

- a) Accounts – It was **resolved** that 25 accounts totalling £17,256.24, as presented by the Clerk, be approved for payment .
- b) Audit - The Annual Return for the year ending 31st March 2011 was presented to the meeting. After careful consideration the annual governance statement (section 2) and the statement of accounts (section 1) were signed by the chairman.

11. CORRESPONDENCE

In response to a letter concerning the speed of traffic on Granhams Road Cllr: Whiteman-Downes offered to raise the problem at the next Neighbourhood Panel and ask for a speed check to be carried out.

Cllr: Johnson offered to deal with two individual requests to use the recreation ground and pavilion.

12. ANY OTHER BUSINESS

Various items raised by Cllr: Smith will be dealt with by the clerk.

The meeting closed at 9.00pm

Chairman.....