

# GREAT SHELFORD PARISH COUNCIL

## Minutes

### Parish Council meeting held in the Pavilion, Woollards Lane on Wednesday 20th January 2016

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Present: Councillors Charlie Nightingale (Chair and District Councillor), Bridget Hodge (Vice Chair), Barrie Ashurst, David Coggins, Helen Harwood, Malcolm Watson, Simon Talbott, Mike Nettleton, Peter Fane, District Councillor Ben Shelton, County Councillors Tony Orgee and Gail Kenney  
Parish Clerk: Mike Winter

Four members of the public

1. Apologies Received: Councillors Stephen Chittenden, Angela Milson

District Councillor Whiteman Downes not in attendance

2. There were no new declarations of interests received.

Members of the public present had no questions or issues to discuss with the Parish Council

3. Minutes of the Parish Council F&GP meeting of 16<sup>th</sup> December 2015, with the addition of Councillor Simon Talbott being in attendance, were confirmed as being an accurate record and were signed by the Chair.

4. No Matters arising from meeting of 16<sup>th</sup> December 2015 were raised.

5. Reports from Elected Representatives were received

- a) District Councillor Ben Shelton

- Reminded the Parish Council that the Local Plan consultation ends on Monday 25<sup>th</sup> January in respect of the formal response.
- Re the Nine Wells and Marshall Airport sites for housing.  
He was opposed to the Nine Wells development and would be lobbying for its withdrawal from the local plan

- b) District Councillor Charlie Nightingale reported

- SCDC have recommended to the Boundary Commission that the number of councillors serving residents in the area be reduced from 57 to 45. The Boundary commission are consulting on how to produce a pattern of wards to accommodate 45 councillors

- c) County Councillor Tony Orgee

- CC budget / Precept for 2016/2017 was still under review with 0%, 2% and 4% under consideration.
- Street lighting publically stated economies of switched off from 0200hrs to 0600hrs do not apply to Great Shelford as the village is not on the central management system
- Consultation will start on Monday 8<sup>th</sup> February 2016 on ideas within the Greater Cambridge City deal for new Park & Ride Sites along with new orbital bus routes
- Wellcome Trust has announced details of initial proposals for expansion of the Genome Campus at Hinxton, these included overall plans for about 900 houses. Current plans envisage diversion of the A1301 around the expanded site. A timescale of about 25 years was envisaged for the whole scheme with planning applications submitted after 2018.
- The Parish Councils numerous reports and concerns over lack of road, pavement and drain clearance was recognised and all were in progress for attention
- Councillor Nettleton raised concerns over reduction in local services supplied by the current efficiency savings

- Councillor Ashurst requested clarification on the Library status. Confirmed that no Libraries were planned to close but reductions in costs were necessary.

## 6. Standing Committee Reports

### a) **Highways:** Chair Mike Nettleton, advised that

- LHI grant fund meeting for Zebra crossing on 25<sup>th</sup> Jan 2015
- Main work programme was static awaiting resources from CCC
- Speedwatch equipment funding request had been withdrawn
- One speed indicator board would be fitted on Hinton Way
- Careful drivers signs at a cost of £300 are planned for entrances to village  
Quotes and approval necessary
- McColl's deliveries currently not complying with agreement but would resolve with McColl's
- Tesco deliveries also not complying with agreement and he would continue discussions with operations manager
- General village parking issues being reviewed

Full report for January 2016 circulated

### b) **Planning:** Chair Bridget Hodge, reviewed the minutes of Planning Committee meeting on 14<sup>th</sup> January 2016

A Neighbourhood planning and Village meeting is scheduled for 26<sup>th</sup> January 2016

### c) **Recreation Ground:** Chair Malcolm Watson, advised no new issues.

Minutes of 9<sup>th</sup> December 2015 meeting had been circulated

### d) **Cemetery and Allotments:** Chair Helen Harwood advised that the 2015/2016 allotment invoices had been issued.

### e) **Finance and General Purposes:** No new report items. Minutes of meeting on 16<sup>th</sup> December 2015 had been reviewed and approved.

### f) **Playscape Liaison:** Councillor Simon Talbott advised meeting with Erect Architecture and stakeholders was on 25<sup>th</sup> January 2016 to review current status of the master plan

### g) **Police Liaison:** Councillor Barrie Ashurst advised that a report from Sgt Sandra Davidson identified status of local burglaries and police support activities.

PCSO parking patrols had also commenced.

Sgt Sandra Davidson report of 19<sup>th</sup> January 2016 circulated

Chair Charlie Nightingale advised that after the Parish Council AGM on Wednesday 20<sup>th</sup> April a Hustings would take place with the prospective candidates standing for new Police Commissioner. Radio Cambridge has agreed to cover the event.

### h) **Environmental & Sustainable Shelford:** Councillor Peter Fane reported no new items

### i) **Social Media:** Councillor Peter Fane reported no new items.

### j) **Community Association:** Councillor Barrie Ashurst reported no new items

### k) **Parochial Charities:** Councillor Simon Talbott reported no new items

### l) **Twinning Association & Feast Liaison:** Councillor Charlie Nightingale advised a Tea Dance and other activities was being considered for the Queen's Birthday celebrations. Parish council was asked to underwrite £500 of expenditure. This was agreed as underwriting only.

The Christmas Street illuminations had been well received in the village with householders adding to the illumination activity. An improvement and local illumination competition was under consideration for Christmas 2016?

### m) **Schools & Library:** Councillor Helen Harwood reported no new items

### n) **Pavilion:** Clerk Winter advised that Omnis cheque was still being held but hoped for a resolution shortly. Pavilion roof drainage had been a problem but blockages now cleared. Regular roof maintenance / clearance was necessary due to the design.

Full report for January 2016 circulated

## 7. The S106 indemnity for S/1728/12/OL and S/1023/14/RM was reviewed, signed and witnessed for the Clerk to proceed with the claim

8. Current status of Riverbank Project and its Funding Status.  
Councillor Stephen Chittenden was unable to attend and provide update. Clerk Mike Winter circulated a recent e-mail with brief questions being asked by the funding bodies. Chair Charlie Nightingale had approached Ian Wilkinson to act as independent referee to comply with one of the questions. This had been agreed by Ian Wilkinson. It was decided to postpone further items of the review to the agenda for the next meeting with attendance of Councillor Chittenden.
9. Clerk Mike Winter presented a schedule of payments and receipts for the month of January 2016 (known to date). This was accepted and 15 cheques valued at £6,028-88p for payment duly signed by two councillors.  
The Clerk presented a monthly review of budget status and it was circulated for reference. Noting that although the bank accounts had a healthy current balance considerable expenditure was forecast up to end March 2016 and that year end balances would then be approximately as forecast.
10. Review and Approval of Proposed Budget and Precept for Financial Year 2016/2017  
After various discussions and review, three (3) proposals were tabled and voted as follows
- a) A Precept of £137,000 (10% increase from 2015/2016)  
Proposed: Peter Fane  
Seconded: Ben Shelton  
Vote: 2 in favour, not carried
  - b) A Precept of £145,000  
Proposed: Malcolm Watson  
Seconded: David Coggins  
Vote: 3 in favour, not carried
  - c) A Precept of £185,000 (As proposed by F&GP Committee)  
Proposed: Charlie Nightingale  
Seconded: Mike Nettleton  
Vote: 5 in favour, 5 against, carried on Chairman's casting vote  
Clerk to progress with £185,000 Precept application
11. External correspondence received, reviewed and replies agreed as follows
- a) CAPALC Nomination to attend Buckingham House Garden Party on 19th May 2016.  
Chairman Councillor Charlie Nightingale nominated. Clerk to respond with nomination.
12. Matters raised for future agenda consideration were  
Previous Items raised not yet considered
- a) Critical Succession and Critical Illness plan be produced for future discussion.
  - b) Communications policy for review of Council and Committee Minutes, draft, final, issue process timescales and issue method / location.
  - c) Presentation from Network rail on footbridge proposal and potential traffic congestion from additional crossing closures expected at 4 per hour in each direction.
  - d) Update on proposal to disperse cost of street lighting to local residents, required at next suitable meeting
  - e) FSCS compensation limits on Parish Council Bank account
13. With all Agenda items covered the Chair closed the meeting at 2105hrs.

Signed

Date

Chair  
Great Shelford Parish Council